

SCHOOL REGULATIONS

Valid as a basis for registration. Please keep it!

1. Who can attend the music school?

The Musikschule Wädenswil-Richterswil is open to all children and adults. Children and young adults from the municipalities of Wädenswil and Richterswil receive the reduced rate until they have completed their initial education, no later than the age of 25. Adults and children who do not live in the municipalities are not eligible for subsidies.

2. Registration

The registration must be made via our website using the appropriate form. If more students register for an instrument or a subject than there are places available, there will be a waiting period. Group lessons can only be held if there are enough registrations. Requests for a teacher will be considered as far as possible. Once an allocation has been made, it cannot be withdrawn without incurring a charge.

3. Allocation, reallocation and deregistration

Newly enrolled students are informed of their allocation or deferral. The final allocation (10 June for the summer semester and 10 December for the winter semester) obliges the student to pay the full tuition fee for one semester. In the event of withdrawal or cancellation of registration between the date of registration and the date of allocation, a processing fee of Fr. 200.- for courses types E and G and Fr. 50.- for all other course types will be charged.

Reallocations and cancellations can only be made at the end of the semester. Cancellations must be made via our website or in writing to the secretary's office in good time. The music teacher must also be informed verbally. This also applies to students changing to another subject.

If no cancellation is made, the course will automatically be continued in the next semester. Exceptions are the annual courses Musigchindsgi, Ukulele, Percussion, and Schulblockflöte. No cancellation is required. In order to attend the 2nd year of these courses, a new registration is required.

Registration and cancellation dates:

01 June for summer semester (1st semester), starting 2nd week after the school summer holidays

01 December for winter semester (2nd semester), start early February

Late cancellation obligates to pay for another semester.

4. School fees

The tuition fees can be found in the school fees regulations. The canton and the municipalities together contribute at least 50% of the tuition fees. School fees are set accordingly.

5. Form of instruction

Basically, the instructions are held in form of face-to-face instruction. In exceptional cases or in the case of official directives, it can also take place online.

6. Teaching year

The school year and holidays are based on those of the public school. When the teachers of the public school have their training days, the music school takes place as usual.

7. Teaching- and room allocation

At the music school, lessons are held before or after hours of the elementary school, especially on free afternoons or evenings.

The allocation of lessons and rooms is determined by the management of the music school in consultation with the teacher.

8. School fees, instrument and music sheet

The tuition fees are payable after the start of the semester. The payment is due within 30 days. The tuition fees do not include the cost of instruments and teaching materials. In many cases it is preferable to rent an instrument to start with. These are available from specialist shops. We recommend to consult the teacher before buying an instrument.

9. Refunds

Cancellations due to teachers unavailability will be refunded on a pro-rata basis in the following semester, provided they have not been made up before or after. Subjects marked with an * in the school fees regulations are excluded. No refunds will be made in the event of prevented attendance of the student (e.g. school trips, sports, illness, etc.), on public holidays (Carnival Monday, Chilbi Monday, etc.) or in the event of early withdrawal. In the event of cancellation due to force majeure and/or official orders, there is no right to a refund of tuition fees.

In the case of prolonged absence due to illness or accident – 2 weeks or more – a decision on a possible refund will be made from the 2nd lesson on (if more than Fr. 20.-) on the basis of a medical certificate.

Students on a 40% to 80% scholarship will not be refunded if the teacher is unable to attend.

10. Insurance

All accident and instrument insurance is the responsibility of the parent or guardian.

11. Behaviour of the students

Students should attend class prepared and regularly. If the student is unable to attend a lesson, the teacher must be informed in good time. Unexcused absences, tardiness, non-payment of tuition fees and disorderly behaviour may result in expulsion from the music school.

12. Image and sound recording

With the registration, the music school is granted permission to use pictures and sound recordings for teaching purposes as well as for possible publication in the media, e.g. on the school's website, for reporting and self-promotion (without the student's name). For close-up shots, the music school will seek prior permission. Audio and video recordings of school performances by the audience are only permitted if the performers give their consent and if the recordings are used exclusively for private purposes. Such recordings are usually subject to copyright (composers/arrangers) and may not be posted online, e.g. on social media.

13. Change of the school regulations

The Board of the Musikschule Wädenswil-Richterswil is responsible for changing the School Rules. Changes may be made at any time. They will be communicated to the students or their legal guardians.

The School Regulations were adopted by the Board on 29.01.2023 and are valid from the 2nd semester 2022/23.